



# CEDIL Call for Proposals

## Frequently Asked Questions

Last updated 7<sup>th</sup> May 2019



## Contents

1.	Activities covered by CEDIL funds.....	2
2.	Applicant eligibility.....	2
3.	Application requirements and rules .....	4
4.	Budgeting rules .....	9
5.	CEDIL’s objectives & future plans.....	14
6.	Geographical areas .....	15
7.	Interventions.....	15
8.	Legal matters .....	16
9.	Matchmaking process .....	17
10.	Methodological innovation .....	18
11.	Programmes of work and project types .....	18
12.	Selection criteria .....	20
13.	Southern partnerships .....	20
14.	Team structure.....	21
15.	Thematic areas.....	22

## 1. Activities covered by CEDIL funds

<p>If I work in the research &amp; development department of an implementing NGO, is it allowable to develop and evaluate an intervention as part of a POW1 project? Or does it need to be an intervention that our NGO is already implementing?</p>	<p>Interventions cannot be designed and implemented as part of a CEDIL project. Proposals should evaluate interventions that were designed separately.</p>
<p>Will the wider contributions to research outputs, overlaps with other projects etc. be funded? Will we be expected to allocate those costs in project proposals or is there a central fund that we would be able to tap into?</p>	<p>The contributions to the broader research outputs may overlap with other commissioned projects. Project teams are expected to include these costs in their proposed budgets, as set out in the budget guidelines.</p>
<p>Will there be financial support available for proposal development process?</p>	<p>No.</p>
<p>It was identified that to link up implemented programmes to evaluation research team, the programmes (implementation intervention costs) would not be funded. For the rest of the CEDIL programme, are intervention costs eligible for funding?</p>	<p>CEDIL funds can be spent on research and evaluation costs, but not on implementing an intervention.</p>

## 2. Applicant eligibility

<p>Can an organisation or individual submit or be included in more than one application?</p>	<p>There is no limit to the number of proposals which an organisation can submit, or in which an individual may be involved. However, organisations and individuals must have the capacity to deliver projects if all are selected for funding. In other words, individuals should not overcommit their available time on multiple projects. Moreover, all projects must be viable independently, and not be dependent on another project also being successful.</p>
<p>Can a member of the target intervention team also serve as an investigator on the project?</p>	<p>A member of the target intervention team may be included as an investigator on the project, as long as this does not generate a conflict of interest.</p>
<p>Will a proposal be considered for funding if the same organisation is responsible for the intervention and the evaluation?</p>	<p>It is fine to submit a proposal for an evaluation of an intervention by the same organisation, provided that:</p> <ul style="list-style-type: none"> <li>• Measures are put in place to mitigate any potential conflicts of interest or ethical issues</li> <li>• The CEDIL funds are only used for the evaluation of the intervention (and not for its implementation)</li> </ul>
<p>Are organisations in the CEDIL Directorate consortium, or members of its Intellectual Leadership Team, eligible to submit project proposals?</p>	<p>Yes, subject to the conflict of interest rules and process which have been applied to the development of the programmes of work. ILT members were required to declare whether they wished to be eligible to apply for funds, and those members declaring an interest have been excluded from the design of the programmes of work. Members of the ILT and CEDIL consortium will not be preferred for</p>

	<p>funding and will be subjected to the same external review process as any other projects.</p> <p>Core members of the Research Directorate are ineligible for CEDIL programme funding, as are any individuals employed by Oxford Policy Management.</p>
<p>Are there any restrictions on the lead applicant's location or organisation type?</p>	<p>Organisations applying for CEDIL funding must be legal entities. They can be located in any country. Individuals may not apply.</p>
<p>Is the International Organization for Migration (as a UN-related organization) eligible for funding?</p>	<p>From CEDIL's perspective, the International Organisation for Migration is eligible to apply for funding. However, you should check whether the organisation will be able to sign up to the contract terms and conditions. These can be found at <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> under Call Documentation, point 12.</p>
<p>Can the data generated from the evaluation be used by a student towards his/her MS and PhD dissertation?</p>	<p>We will not set any restrictions on how the data generated by CEDIL evaluations can be used.</p>
<p>We did not receive the automatic acknowledgement in response to submitting a confirmation of intention to submit, but is this the same as saying the abstract is in line with CEDIL's interests so we should proceed to assessment by proposal?</p>	<p>The registration of intentions to submit was primarily to provide the directorate with information on the scale and scope of projects to be submitted. Submissions were not evaluated at this stage. You may submit a proposal, but should not consider this as confirmation that your proposal idea is aligned with CEDIL priorities.</p>
<p>Is it OK if a lead organisation is an NGO? Obviously academic linkages are advantageous but is there a model that is prioritised?</p>	<p>There is no preference for a particular type of organisation to lead project teams. The only requirements are that the organisation is a legal entity and that it has the capacity and remit to carry out research. It will also need to pass OPM's (the contracting organisation within CEDIL) due diligence checks, which will be conducted at a later stage in the commissioning process.</p>
<p>Can institutions of sole proprietorship be the lead organisation of a research team?</p>	<p>No, the lead organisation must be a legal entity and have the capacity and remit to carry out research, and it will also need to pass OPM's (the contracting organisation within CEDIL) due diligence checks, which will be conducted at a later stage in the commissioning process.</p>
<p>I live in Colombia and am trying to apply as a Colombian NGO. Will this location be equally considered? Or are Asia and Africa prioritized?</p>	<p>Organisations applying for CEDIL funding can be located anywhere in the world. The important thing is that your proposed project focusses on at least one of the priority CEDIL countries.</p>
<p>Are you expecting professional evaluators to be engaged or if it's researchers who are interested in evaluation, would that be sufficient?</p>	<p>It doesn't matter whether the project team is made up of professional evaluators or researchers or both, as long as the team has the skills required to successfully deliver the research.</p>
<p>We have been working with a local implementer in co-creating a complex intervention in one of the</p>	<p>This is fine, provided that measures are put in place to mitigate any potential conflicts of interest or</p>

priorities countries. We are in conversations with a local academic institution that would like to evaluate the intervention. Will CEDIL consider to fund us given that we have been involved to some extent in the development of the intervention?	ethical issues. These measures need to be set out in the proposal.
--	--

### 3. Application requirements and rules

Can statements of support be submitted as PDF files?	Yes, statements of support should be submitted as PDF files.
We did not register our intention to submit an application for funding by 11 April. Are we still able to submit an expression of interest/full proposal?	Yes, you may still submit an expression of interest/full proposal. Applicants were requested to confirm their intention to submit primarily in order to give the CEDIL directorate information on the scale and scope of projects to be submitted.
What level of support is it expected from the statement of support letters: line manager, departmental, faculty support?	The statement of support should come from whoever has the authority to declare that the organisation will support the project (this varies between organisations).
Is there a specific time by when submissions must be submitted?	Proposals must be submitted by 11.59pm BST (GMT+1) on the deadline date.
Are we allowed to include figures and tables in the 'project design' section of the application? Do the words included in tables and figures count towards the overall word count?	Yes, you may include tables and figures in the project design section of the application. No, tables and figures do not count towards the overall word count, as long as they are used appropriately.
If I am submitting an expression of interest for a large project, am I required to complete and submit the Excel budget template?	No. If you are submitting an expression of interest for a large project (call 1), you are only required to submit an overall budget estimate accompanied by a one-page justification of costs.
For those submitting an expression of interest for a large project: how much leeway will there be to vary from the overall budget figure quoted in the expression of interest when it comes to submitting a full proposal?	You will be free to alter the budget as you deem appropriate at the full proposal stage.
Will we receive feedback on whether we should proceed with the full proposal upon submission of the intention to submit?	No, we are not assessing intentions to submit. All applicants are free to submit an application for funding.
Would it be possible for us to modify the project idea during the next phase of the submission (i.e. the stage after the confirmation of intention to submit an application for funding)?	Yes, you are free to modify and develop the proposal idea.
Do you require an expression of interest in addition for a small project by 11 April (this seems to only apply to large projects). Is this correct?	By 11 April 2019, applicants were requested to submit a 'confirmation of intention to submit' form, (although this is not essential). Applicants applying for funding for a large project (call 1) are required to submit an expression of interest by 14 May 2019 (deadline revised from 08 May 2019). Applicants

	applying for funding for a small project (call 2) are required to submit a full proposal (and no expression of interest) by 14 May 2019.
Where the research project is being led a funder on an intervention implemented by the same funder, are statements of support still needed?	No.
We have submitted an intention to submit a proposal application and the follow-up process is not clear. Should we wait to hear if we are shortlisted? Or do we go ahead and prepare a detailed proposal regardless and submit on the 14 May?	Please go ahead and submit your expression of interest (call 1) or full proposal (call2), there is no shortlisting and the confirmation of intention to submit stage.
Please can you clarify this query on the EoI for large projects: Under "3. Proposal details", there is a paragraph starting "In this section...". This is identical to the wording in the small grant application form and looks like an error in the EoI since it does not match the boxes below or the guidelines. Can you please confirm?	This is indeed an error. We have now updated the application form and the accompanying guidelines. Please find the updated guidelines with the corrections marked in track changes on the CEDIL funding page website: <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> . These have also been circulated to registered applicants over email.
Is it possible to change the proposal or are we bound by what we wrote in the brief description part in the submission of intend?	You are not bound to submit a proposal in line with what you submitted at the confirmation of intention to submit stage; you may change the proposal.
Is there any way that I can view what I submitted?	No, unfortunately this is not possible.
Does the project title on the expression of interest need to be the same as on the registration form?	No, the project title on expressions of interests (call 1) or full proposals (call 2) does not need to be the same as the title on the intention to submit form.
Is there a template that we are required to use for the submission of the EOIs and Proposals?	Yes. You are required to complete an online application form which can be accessed at <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> under the section 'Application process and forms'. In addition, to help you prepare the application, we have provided offline copies of the application form, which you can find under the section 'Call documentation', point 7.
For expressions of interest, are we supposed to complete and attach a detailed budget using the Excel template provided, or are we only required to attach the budget justification sheet?	For expressions of interest (call 1), you are only required to provide the overall budget figure (within the main application form) and attach the budget justification sheet.
We are not able to get ethical approval for our research project yet or a supporting letter from the ethical committee; is this a problem?	This is not a problem. Project teams are only expected to get ethical approval for their projects once they have been awarded a contract.
Should I submit my proposal through my academic institution or through our southern partner?	Either is permissible. The lead organisation (which should submit the application) should be the organisation that is best placed to manage the contract with Oxford Policy Management (contracting organisation).

<p>The template for lot 3 contradicts the accompanying guidance for the project design document – one requests word format, the other PDF. Please can you clarify this.</p>	<p>We have now updated the guidance documents to request attachments as Word files. Statements of support should, however, be submitted as PDF files.</p>
<p>Could you advise on details for preparing for the next stage, and resend the terms of the contract etc. and further instructions please, so that we can progress our EOI responses.</p>	<p>All applicants are free to prepare and submit an expression of interest (for large projects under call 1) or a full proposal (for small projects under call 2). All the information required to prepare a funding application can be found at <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a>.</p>
<p>In the application form for large projects, under “3. Proposal details”, a document with division of staff duties is requested. Could you give us some guidelines or ideally even a template (perhaps from another project) that reflects the exact information you would like to see in this document?</p>	<p>It is up to you to decide how you will present the division of staff duties. However, this information should enable us to understand the contribution each individual will make to the project and how team members will work together.</p>
<p>In what sense does the project need to be “valuable for money”? Is this about cost-effectiveness, potential for usability of the research findings...? Could you give guidelines or an example?</p>	<p>The value for money determination will be a combination of a) cost-efficiency (making sensible efforts to reduce expenditure, such as limiting travel to essential trips and holding meeting virtually), and b) the potential impact of the outputs and knowledge generated by the project compared to its overall cost.</p>
<p>When can we expect the draft of the contract that lead organisations will need to sign?</p>	<p>The contract terms and conditions have already been published on <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> under the section 'Call documentation', point 12.</p>
<p>Proposal details In this section, you are required to provide the details of the substance of your project proposal. In addition to uploading a Word document summarising your research design, you must provide: <i>'a description of staff duties; a summary of the relevance of your project to policy and practice; a description of your 'pathways to impact'; a value for money statement; and an ethics statement.'</i></p> <p>Are the items in italics meant to be contained within the research design or be separate Word documents? If so, is there any word limit for these additional documents?</p>	<p>These sections are only required for those submitting full proposals for small projects under call 2 (not for those submitting expressions of interest for large projects under call 1). This paragraph was included in application guidelines for expressions of interest by mistake and has now been removed.</p> <p>The sections on staff duties, policy relevance, pathway to impact, value for money and ethics are text boxes within the application form and they are to be completed separately from the research design document. Instructions on what should be included in these sections is provided in the application guidelines (call 2, small projects, full proposals) document.</p>
<p>Please can you advise on whether it is acceptable to change the name of the lead organisation between intent to submit and Eoi?</p>	<p>Yes, the details provided in the 'confirmation of intention to submit' form are not binding.</p>
<p>I was wondering if, during development of our proposal, we can and by how much divert from the original idea expressed during application? For example, as we work on evaluations in different topics, we may realise that our idea on evaluation of interventions in prevention of radicalisation and</p>	<p>You may make changes to the design of your proposals between submission stages. There was no assessment of registrations to submit. If you wish to make substantive change to your proposal between the Expression of Interest and Full proposal stage, you should discuss these with the CEDIL Directorate</p>

<p>violent extremism (PVE) may be more relevant (and therefore more likely to receive funding) than our proposal on evaluation of interventions in education, can we send proposal on PVE?</p>	
<p>May you kindly assist me with a template of the proposal (or link to where I can find one). I am particularly interested in formatting guidelines.</p>	<p>All of the call documentation can be found at <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a>. You can find formatting guidelines within the application guidelines document, which are under 'Call documentation', point 6. And you can find a copy of the online application form (to give you a clear view of the form layout) under 'Call documentation', point 7.</p>
<p>We have CVs for the project research team as budgeted in our EOI, except for the senior researcher. We hope to recruit a senior researcher from Jordan at a later stage. Would that be ok with CEDIL?</p>	<p>It is acceptable for some team members to be appointed once the project has started.</p>
<p>Should we include the support letter from a PHD/Masters student's supervisor at the EOI stage, or can this letter wait until we (hopefully) get invited to submit a full proposal?</p>	<p>These support letters can be submitted at the full proposal stage.</p>
<p>Is the full proposal 2000- or 2500-words including references?</p>	<p>The full proposal should be 2000 words, excluding references but including foot and endnotes.</p>
<p>When completing the question about other DFID contracts, should this be at School level as this is the level at which our finance department sits and where the project staff work? Or should it be at university level?</p>	<p>The response needs to be provided in relation to the legal entity as a whole.</p>
<p>The Head of Department letter of support required - would this be the Head of School (i.e. Head of Geosciences) or Head of University level?</p>	<p>The statement of support should come from whoever has the authority to declare that the organisation will support the project (this varies between organisations).</p>
<p>We want to know what is needed in terms of partnership between a lead organization and 'subcontractor'. Would we need a letter of association or other documents?</p>	<p>At the EOI (call 1) or full proposal (call 2) submission stage, we do not need to see letters of association between the project lead organisation and their partners. These may, however, be requested at a later stage in the selection process.</p>
<p>We are unclear as to what this statement on support letters refers to exactly: 'should also include support from any organisations whose cooperation is required for the delivery of the project, such as implementing agencies or data owners. General letters of support from stakeholders that are not essential for the delivery of the project's research outputs should not be included'. We will not be collaborating with a specific implementing agency or data owner, but with we plan to engage with a group of diverse stakeholders to clarify a scope of your review, ask for relevant grey literature, etc. We are wondering if a support letter is essential in this case and from which stakeholders should it come from?</p>	<p>Statements of support are only required if a particular organisation's collaboration is essential to deliver the project. If your project will involve a wide group of stakeholders, statements of support are not required.</p>



<p>We will be working on 6 thematic areas; do we need to submit CVs for each area or will one set be used for all areas?</p>	<p>You need to submit one set of CVs per proposal. If you are submitting one proposal with six thematic areas within that, one set of CVs is fine. Each individual's CV should demonstrate that they have the expertise and experience to undertake all the different activities that will be assigned to them.</p>
<p>As research assistants are still to be recruited, I presume it is okay to not include CVs for these positions?</p>	<p>Yes, that is fine.</p>
<p>As part of our project design description we would like to include a few relevant tables and figures but don't see any guidance in the online form on how to include these. How should we go about submitting these supplemental materials?</p>	<p>Tables and figures should be included in the project design document. Tables and figures will not be included in the overall word count, as long they are used appropriately.</p>
<p>Are we permitted to include figures in our application if we count the words in the figures in our word limit?</p>	<p>Yes, both figures and tables can be included in the application in the project design document. Tables and figures will not be included in the overall word count, as long they are used appropriately.</p>
<p>We had a question about the project management part of proposal. Can you provide some more detail about what is required in this section? Do you need to know specifics about deliverables, timelines, individual roles on the grant?</p>	<p>Given the variety of projects we are accepting, we have not provided strict guidelines on project management. However, we would expect applicants to demonstrate, however they see fit, that their proposed project would have the capacity, skills and plans to ensure they can manage the project to deliver the intended outputs and effectively manage risk.</p>
<p>Will citations count toward the word count (1000 words) in the proposal details section? If yes, does CEDIL have a preferred format for citations? If no, may we simply include them in the particular section?</p>	<p>No, citations are not included in the word count and any widely used format for citations is acceptable.</p>
<p>Can we specify in the expression of interest that partnership negotiations are ongoing and that we will establish a clear partner by the next phase, should our proposed project be shortlisted?</p>	<p>Yes, this is fine.</p>
<p>How detailed should the methodological approach be (considering the word limit of 1000 words)? To what extent can we change this should we be shortlisted to submit a full proposal full proposal and realise a different methodological approach may be more suitable?</p>	<p>Please provide as much detail as you can within the word limit. It is permissible to change the methodological approach at the full proposal stage.</p>
<p>We are not able to get ethical approval for our research project yet or a supporting letter from the ethical committee; is this a problem?</p>	<p>This is not a problem. Project teams are only expected to get ethical approval for their projects, once they have been awarded a contract.</p>
<p>Can we submit our CV plus our resume at the same time? Send us the project template we are in need or an example for our guidance.</p>	<p>We only require a two-page CV for each of the members on your team. We have not provided a template for CVs, but they should detail all the qualifications and experiences that the individual has obtained which demonstrate that they are qualified to deliver their role on the project.</p>
<p>Are there restrictions in terms of the number of proposals an individual (within an organisation) can submit?</p>	<p>There is no limit to the number of proposals in which an individual may be involved. However, individuals must have the capacity to deliver projects if all are selected for funding.</p>

<p>Can part of the project be implemented and reported in French, as some of the priority countries are French speaking such as Mali and DRC?</p>	<p>The research can be conducted in the language of your choice; however, project outputs must be written in English. In addition, if the CEDIL directorate needs to review elements of the research work for quality assurance purposes, the relevant work will need to be translated into English and the cost of this would need to be covered by your budget.</p>
---	---

## 4. Budgeting rules

<p>Why does CEDIL provide different levels of overhead/indirect costs to organisations in different locations?</p>	<p>CEDIL funds represent UK taxpayer money allocated for Official Development Assistance (ODA). Our indirect cost policies reflect this. For UK research organisations we fund at 80% of Full Economic Costs (FEC) as this reflects normal practice for government funded research projects in the UK. For other organisations in high income countries, we expect some indirect support from the institutions conducting our projects. For not-for-profit research organisations in low- and middle-income countries, we aim to meet the full costs of research, including indirect costs, as this is an eligible expenditure of ODA funds.</p>
<p>Can CEDIL funds be used to support PhD or Master's students?</p>	<p>Studentships are not eligible costs for CEDIL projects. If you wish to employ a currently enrolled PhD or Master's student on a part-time basis, this is allowed, but we will require a letter of support from the student's supervisor confirming that this will not adversely affect their studies.</p>
<p>Will you be evaluating the percentage of an organisation's income that comes from DFID? Would this funding be covered under the 40% rule - no more than 40% of an organisation's income coming from DFID?</p>	<p>No, we will not check the percentage of an organisation's income that comes from DFID.</p>
<p>Can government employees and officials be costed to projects?</p>	<p>No</p>
<p>Will CEDIL fund rental office space costs?</p>	<p>We will fund rental office space costs, as long as these are directly attributable to the CEDIL funded project and are essential for its delivery.</p>
<p>We want to propose a series of Conferences. For this, we do not budget staff costs, only the operational costs for the Conferences. The budget guidelines say we can have overheads (indirect costs) to the amount of 50% of direct salary costs. Since we do not budget direct salary costs, is there any way that we can budget our organisation's overhead costs?</p>	<p>We cannot pay indirect costs for organisations which are not requesting salary costs.</p>
<p>Can you please confirm the following: 1. That the funding available will be at 80% full economic cost of the project for UK research institutions (rather than just on the indirect costs only)?</p>	<p>The assumptions under points 1 and 2 are correct. Regarding point 3, the funding available is based on the amount eligible for CEDIL funding.</p>

<p>2. Exceptions will be applied for Non-UK collaborators who will be reimbursed at 100% full costs plus the percentage quoted in the guidance for indirect costs.</p> <p>3. The funding available is based on the full economic cost or the amount eligible for CEDIL funding? E.g. 1 million full economic cost less 20% unfunded or 1 million sponsorship available.</p>	
<p>Please could you clarify the funding rate for UK universities?</p>	<p>As per section 3 of the budget guidelines, the funding rate for UK universities is: 80% of Full Economic Costs (FEC) as determined by the TRAC methodology.</p>
<p>For applications requiring an expression of interest, can the budget be amended at the full application stage?</p>	<p>Yes.</p>
<p>I had a look at the budget template and not sure what to include under 'indirect cost basis'. We use pFact here to generate the costings and with FEC costings, the indirect costs are calculated automatically using TRAC methodology. I'm not sure what you wanted us to include here.</p>	<p>We have made a number of revisions to the budget guidelines (updated 15 April) and template (updated 25 April). These should provide clarity on how to present your indirect costs.</p>
<p>Is it correct that we don't need to submit the budget template at the 'Expression of Interest' stage as long as we provide you with a one-page budget justification?</p>	<p>Yes, that is correct.</p>
<p>Is the maximum budget of £1m at 80% FEC?</p>	<p>Yes.</p>
<p>Can CEDIL funds be allocated to the implementation of an intervention? The FAQ page says no but the PDF version doesn't rule out all cases of using CEDIL funding for implementation</p>	<p>No, CEDIL funds cannot be used for the implementation of an intervention.</p>
<p>The proposed project would be carried out by Asia office staff with small percentage of time of 1-2 D.C. staff included in the project. As paying D.C. staff if the contract is signed by Asia office may not be possible, we may sign the contract through our D.C office. Since the project will mainly be carried out by the Asia staff I wanted to confirm if 50% indirect will be applicable to us.</p>	<p>50% would apply on the staff costs in the Asia office. 20% would apply on the staff costs in the DC office.</p>
<p>Can I check if the CEDIL travel costs should be included for all staff included in the proposal or if they should be budgeted for the PI only? If it is all staff, does this also include overseas collaborator staff?</p>	<p>Travel costs should be included for all staff included in the proposal who will be required to travel.</p>
<p>Can you please clarify whether international organisations headquartered in high-income countries with offices in low- and middle-income countries may charge up to 50% indirects of their non-HQ-based direct salary costs?</p>	<p>50% may be applied on staff based in offices in developing countries and 20% is to be applied on staff based in high-income countries.</p>
<p>I am applying for an exploratory project and propose to collect novel data as basis for future intervention and evaluations. Can you confirm that the call does not fund any costs to even pilot a future intervention? The guidelines are clear for large</p>	<p>Costs for data collection are acceptable as long as they are within the overall budget limits and can be completed within the time frame.</p>

<p>projects, but I could not find information for the exploratory projects. Does the call fund data collection costs for exploratory projects?</p>	
<p>The ethics section (Call 2, small projects application guidelines) asks reasonably for an ethics statement. However, it is not clear if any activities related to ethical approval or more broadly safeguarding processes at the field level can be costed in the accompanying budget we would submit. The application states that: 'This should include a description of institutional or other ethics review processes, and how these will be funded'. Please can you clarify if or if not ethical review processes (and any related field level activities to comply with the ethical review), can be costed within the budget envelopes provided?</p>	<p>Yes, these costs are eligible, if directly attributable to the project.</p>
<p>Please can you indicate the anticipated level of effort we should include in our budgets for participating in annual CEDIL workshops or conference and participating in Centre-managed workshops on thematic and methodological issues? For example, how many are they and how long are the workshops where participation is required? Please can you also indicate where these will be held, so appropriate travel and accommodation costs can be added to the budget as requested (unless these will be borne by CEDIL directly)?</p>	<p>Please refer to the guidance provided in the budget guidelines, under section 2 'Other direct costs'.</p>
<p>In one of the FAQ answers, I read regarding indirect costs "For other organisations in high income countries, we expect some indirect support from the institutions conducting our projects." What does this mean? Are these types of applicants expected to show that they are making their own financial contribution to the project? Or does it simply mean that CEDIL expects the applicant will make indirect support costs and will therefore (partially) reimburse them (I saw in the budget guidelines that it's 20% of direct salary costs)?</p>	<p>This just means that we recognise that 20% of salary costs does not match the level of indirect costs incurred for a project, but that this should be cross-subsidised by the institution. No explicit commitment of co-funding is required.</p>
<p>Could you please kindly explain how your indirect cost policy works?</p>	<p>Please refer to the guidance provided in the budget guidelines, under section 3 'Indirect costs'. Please note, this document was last updated on 15 April 2019.</p>
<p>In the case of impact evaluations of complex interventions, is it possible to include an evaluation that is partially funded by other bodies, such as the implementing organization? In other words, can Cedil funds be used together with other funding for the evaluation itself? (They cannot be used for implementation; that was clear.)</p>	<p>Yes, provided that 1) the added value of what CEDIL funding would enable is clear and 2) the other funding doesn't generate risks that the CEDIL project would be dependent on funds not yet guaranteed.</p>
<p>I assume that the budget for travel to CEDIL meetings is for one research team member each time (a.o.t. the whole research team)?</p>	<p>Individual trips refers to one trip per person.</p>

Will the budget automatically be housed in the PI's institution in the Philippines or can it be housed with one of my Co-PIs?	OPM will contract with a single lead institution, which will be responsible for managing the budget for other partners. If you would like this to be your Co-PI, this should be the lead institution, and an individual at this institution needs to be named as PI. If you are the Principal Investigator from a scientific perspective, please list yourself on the form as a Co-I, but make it clear in the staff duties that you will be provided research leadership.
Could CEDIL provide their classification of direct versus indirect costs?	Please refer to the guidance provided in the budget guidelines document.
It is understood that all budgets submitted to CEDIL are in GBP, but would CEDIL consider issuing the final agreement in a different currency?	No, funding will be issued in GBP.
Does CEDIL have a preferred format for the one-page budget justification to submit with the EOI's?	No, any format that clearly indicated how costs have been determined and why they are required to deliver the project is acceptable.
In regards to the budget, we wanted to confirm if the contract is meant to be a cost-reimbursable contract? That is, if the structure would mandate that approved costs are reimbursed following submission of valid proof of the costs being incurred?	Yes, that is correct.
Could you provide more details regarding the level of detail that must be submitted to prove the costs were incurred? For example, if we contracted an external firm to collect data, would it be sufficient to submit their invoice or would we need to also collect and submit details such as their transport and lodging receipts, etc.?	For costs such as external survey firms, an invoice would suffice, though we reserve the right to spot check and audit activity at greater granularity.
Can you please clarify whether payments from CEDIL to selected partners will be in arrears or whether CEDIL will advance funds?	Payments will normally be made in arrears, but we may consider advance payments where the need for this is clearly justified. This will be determined at the contracting stage.
Are expenses for academic conferences considered "research uptake costs"?	Academic conferences, if not involving engagement with non-academic users of research, should be classed as other costs, not research uptake costs.
For a 3-year evaluation proposal, are we expected to plan for 12 trips in total (6 in the UK and the others at another international location)? Given a multi-institution (3, in our case) consortium, is each organisation expected to budget to send one representative to the CEDIL meetings? Or we only need to budget for 1(or 2) individual(s) that represent the entire consortium/project to attend these meetings?	Yes, for a three-year project it would be 12 individual persons budgeted to travel, so this may involve individuals from different consortium members, or those representing the project as a whole. Please make your best estimates of average costs, and we will apply some flexibility when managing projects as the exact nature of the events has not yet been determined.
If the maximum budget is £1,000,000 for the large evaluation projects, do you mean that total for UK institutions funded at 80% + total for low income institutions funded at 100% should not exceed £1m?	Yes, that is correct, the total payable by CEDIL should not exceed £1 million.
The PI would like to include some staff time for a mentor. It's not clear from the guidance if this is an allowable cost. Would you be able to clarify?	Yes, this is allowed if it is appropriate.

<p>“Budget summary: Please provide a one-page justification of the costs included in your budget. Costs which are not adequately justified may be cut.” Should this be understood as the last tab in the project cost template Excel file that you have (also titled “Budget Summary”), where the 4 main categories of costs (Directly allocated salary costs - Directly incurred salary costs - Other project costs - Indirect costs) are listed?</p>	<p>No, this should be a one-page Word document which provides justification for each of the cost requests i.e. how the cost level was reached.</p>
<p>We were thinking of submitting the budget summary tab, supplemented with information about the exchange rate + a list of items / activities that we plan to fund with every category (without mentioning the specific amounts for every planned item or activity). Is this sufficient for you at this point? With a detailed budget sent with full proposal.</p>	<p>Yes, this is an appropriate level of detail for the expression of interest stage (under call 1).</p>
<p>I just want to make sure of the figure to put in column C ((UK Research Organisations) Indirect and Estates costs) of the indirect costs sheet of the small grants budget Template: is it the Total Directly allocated salary costs of my UK Partner (column I of the salary costs sheet) or is it the Total payable by CEDIL (column J of the salary costs sheet)?</p>	<p>This should be the total directly allocated salary costs, as indirect costs should be calculated from 100% of direct salary costs.</p>
<p>Is a primary investigator allocated a salary according to UK standards or the country where the project will be based?</p>	<p>The salary should be based on their existing salary at their organisation of employment.</p>
<p>Two coinvestigators are employed by a university within a country which is not eligible. Where should their salaries be recorded in the budget template?</p>	<p>Organisations applying for CEDIL funding can be located anywhere in the world. All team member salaries should be listed in the budget template, in the table on the 'Salary costs' tab. Please note, the budget template was last updated on 25 April and can be downloaded from <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a>.</p>
<p>With reference to Section 3 of the CEDIL Budget Guidelines (indirect costs), could you provide further information on the criteria used to define which organisations qualify as a 'UK research organisation'?</p>	<p>UK research organisations are those which are approved for funding by UK Research and Innovation.</p>
<p>If I understand correctly, the FEC is made up of:          - Salary costs (details on page 3 of your guidance)          - Other direct costs (details on page 4 of your guidance)          - Indirect costs as calculated using TRAC.</p> <p>If CEDIL pays 80% of FEC for UK research organisations, that means that 80% of all three categories of costs above is reimbursed. Can you please confirm that we interpret the guidance correctly?</p>	<p>Yes, your interpretation is correct.</p>
<p>We have noticed that the guidelines request a 1-page budget justification. Can you clarify if ALL budget lines need to be covered in the budget justification? If so, this will likely exceed 1 page. Can the justification be longer than the one-page limit or</p>	<p>It is not necessary to justify the salaries of named individuals. The daily fee rates for consultants and the salary level of any unnamed staff should, however, be justified.</p>

can you specify which lines should be covered in the budget justification document?	Please provide as much detail as you can on all costs within the one-page limit.
There is an expectation that 15% of the budget will be allocated to research uptake & impact. Could you please clarify how that is represented in the budget? It indicates that salaries can contribute to that as well as the cost category "Research uptake". But could any other costs be counted to that? Travel & Subsistence? Consultants? Publication costs?	All direct costs (salaries and other direct costs) which are directly related to research uptake activities can be assigned to research uptake. So, all the costs listed in your question can be assigned to research uptake. Under the 'salary costs' tab, please indicate where people will be working on research uptake activities in the 'role' column. Under the 'other direct project costs' tab, please indicate where an expense is to go towards research uptake in the 'description' column.
The contract indicates that costs are divided between "fees" and "expenses". Could you please clarify if Indirect Costs falls under "expenses"?	Indirect costs fall under fees.
Are alternative methods of calculating fee-based inputs feasible for private consulting firms or should these fees be presented as 'external consultants'? We suggest a model which transparently presents overhead and profit across the whole project similar to those on other DFID commercial contracts could be an option.	Please present these as 'external consultant' fees.

## 5. CEDIL's objectives & future plans

Will there be further opportunities for funding under CEDIL?	Our aim is to allocate CEDIL's full research funds during this funding round. However, if we do not receive sufficient high-quality proposals, we reserve the right to allocate remaining funds in a future competition. Also, the CEDIL Directorate will be working to secure additional funding for CEDIL to increase the duration and scope of its work. If these efforts are successful, we will announce further funding opportunities in the future.
Will CEDIL consider supporting projects that are sequential across multiple competitions, or is this a one-off funding opportunity?	At present, CEDIL has funds for one commissioning round. However, it is the Centre's intention to secure additional funding in the future which will allow it to commission both new studies and the continuation of studies commissioned in the first round. CEDIL will, therefore, consider projects that will lead to further work, although such projects must have the potential to produce valuable findings with the funding provided in this first commissioning round.
You mentioned in the webinars that the commissioned projects are not just for pure research. Could you please clarify a little?	CEDIL projects are expected to deliver research and implement clear plans to enhance the uptake and impact of that research. Teams funded under CEDIL will be expected to contribute to the wider programme of CEDIL activity through participation in conferences, workshops and other appropriate activities

What is the potential for continuous collaboration with winning candidates, will they become preferred evaluation partners?	Applicants who are selected for funding this time round will not be given preferential treatment in any future commissioning rounds that CEDIL may do.
Do you have an established number of large and small project you would like to fund?	We do not have a set number of large and small projects that we will fund; it depends on the number and quality of applications received for the different project types. However, we estimate that we will fund approximately 20 projects in total, including 11 large projects and 9 small projects.

## 6. Geographical areas

Will projects based in countries not included on the list of priority countries be considered for funding?	Organisations anywhere in the world may submit applications, but the focus of the research and evaluation activity must be on at least one of the countries on the priority list.
Would a project based in Ghana be considered for funding?	Projects must focus on at least one CEDIL priority country. Therefore, a project focussing solely on Ghana would not be eligible for funding.
Are proposals only considered for funding if the evaluation encompasses one or more countries listed in the overview document? And will this affect the chances of being shortlisted/selected?	Yes, proposals will only be considered for funding if they encompass one or more countries listed as priority countries in the overview document.
What are the CEDIL priority countries?	The CEDIL priority countries are listed in the call overview document, section 5 'Priority countries'. All the call documentation can be accessed at <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> .
Will you consider proposals for analyses performed in Zambia and South Africa if we include these countries in a mid-range theory proposal?	Unfortunately, we can only consider projects with a substantial focus in the priority countries listed in the CEDIL overview document, which does not include Zambia or South Africa.
I heard that India is not in CEDIL's country priority list. Would still be willing to accept our proposal since there is potential for high policy impact?	Unfortunately, we are not able to consider projects not focused on our priority countries, regardless of potential impact.
Would CEDIL consider a proposal that planned to provide cross-country evidence from Bangladesh (a priority country) and India (not a priority)?	We will indeed consider proposals that include research on non-priority countries in addition to priority countries. However; please note that the stronger the focus a proposal has on the priority countries (also in terms of how the evidence from your research can be applied to the priority countries), the higher the score it is likely to receive when it is reviewed.
Can multi-country/region proposals be submitted?	Yes, as long as a significant proportion of the countries focussed on are CEDIL priority countries.

## 7. Interventions

Do proposals have to address current DFID funded programmes or policy areas, or can they be associated with non-DFID projects?	Relevance to DFID's priority thematic areas is an important assessment criterion, though this does not require working on DFID programmes. A programme supported by another organisation which focusses
--	---



	on a DFID priority thematic area is eligible. We expect that the portfolio of studies resulting from the commissioning process will include a mix of studies focussing on both DFID and non-DFID funded programmes. For proposals that do not focus on a specific intervention (such as middle range theory exploratory projects or projects under programme of work 3) the focus should still be on a DFID priority thematic area.
I would like to find out if an implementing organization can apply (under POW 1) to evaluate its own ongoing intervention? If this is possible, what kind of partners can the implementing organization form a consortium with in order to apply.	It is fine to submit a proposal for an evaluation of an intervention by the same organisation, provided that measures are put in place to mitigate any potential conflicts of interest or ethical issues. These measures should be set out in the proposal.
Can we partner with in-country UN agencies and evaluate their programs?	Yes, as far as CEDIL is concerned, this is permitted.
Do you have particular interventions in specific countries that you/DFID are interested in evaluating outside of the partnerships process? Specifically, are there any in Kenya you are interested in evaluating?	We have not identified any specific programmes that we would like to be evaluated outside the matchmaking process for pairing teams with DFID programmes. However, there are a number of DFID programmes in Kenya that we are considering for the matchmaking process.
Is there a priority for evaluations of DFID-funded interventions (not-necessarily through the matchmaking process)?	There is no particular preference for evaluations of DFID-funded interventions over non-DFID interventions. The important thing is that the intervention studied is on a thematic area that is of interest to DFID (see list of priority themes in call overview document) and that methodology and/or evidence produced contribute to filling a current gap.
Can you give us examples of eligible interventions for evaluation?	Any intervention that meets the specification set out in the call documentation for a complex intervention (PoW 1), or which can be evaluated through the application of mid-level theories to enhance the transferability of findings (PoW 2), and which addresses at least one of the priority themes listed in the call overview, will be considered eligible.
Can the applicant propose to evaluate an intervention that it hasn't been working on or will not be part of? e.g. government nutrition interventions?	Yes.
Can interventions completed long time ago (e.g. 10+ years ago) be eligible?	It is possible to study interventions that have already been completed. However, you will need to make a strong case to demonstrate why the evidence to be produced from studying this intervention will be useful and relevant.

## 8. Legal matters

Who will retain the intellectual property of these innovative evaluation methods?	Intellectual property rights created under the CEDIL contract will be owned by the supplier (i.e. the research team); however, DFID and CEDIL will have an unlimited licence to use the intellectual property.
---	--

	Please refer to the draft terms and conditions, when published, for further details.
--	--

## 9. Matchmaking process

How can we enter the matchmaking process and how will it work?	<p>If you would like to be entered into the matchmaking process, you will need to submit an expression of interest under the call for large projects and select the option 'Team proposal (matchmaking)' under 'Application route' in the application form.</p> <p>In your expression of interest, you will be required to outline the methodology to be developed/tested and the team to deliver the research. If your expression of interest is shortlisted, it will then enter the matchmaking process.</p> <p>The match making process will consist of a number of workshops - each workshop focussing on a different thematic area - in which funding applicants and programme funders will be brought together to identify a suitable match for their proposal/programme. Once proposals and programmes have been paired up, the funding applicants will develop a full proposal based on the programme they have paired up with. The matchmaking process will likely take place in June 2019.</p>
Do I have to go through the matchmaking process to evaluate a DFID funded programme?	No, if you have an established relationship with a DFID funded programme and are able to submit a project proposal to evaluate it without going through the matchmaking process, you are encouraged to do so.
Will a proposal be considered for funding if the same organisation is responsible for the intervention and the evaluation?	<p>You may submit a proposal for an evaluation of an intervention by the same organisation, provided that:</p> <ul style="list-style-type: none"> <li>• The CEDIL funds are to be used only for the evaluation of the intervention (and not for its implementation)</li> <li>• Any potential conflicts of interests, caused by the fact that it is the same organisation implementing and evaluating the intervention, can be managed.</li> </ul>
We've noticed there are no specific countries aligned to the matches, nor any matches that focus specifically on the education sector (which is a priority area). Are you able to advise if/when more detail will be provided?	We are still in the process of identifying the DFID programmes that will enter the matchmaking process, but it will not be possible to identify a programme to correspond with all of the priority thematic and geographical areas. We expect teams in the matchmaking process to have some flexibility in the countries and topics on which they will be able to work.
Do we need to complete the same budget template for the 'matchmaking' route, or do you expect less detail?	For those submitting an expression of interest under call 1 for large projects (which includes the matchmaking route), you are not required to complete the budget template at this stage. You must simply estimate the overall budget value based

	on the size of your team and the amount of time you expect them to contribute to the project and provide a one-page justification of the costs that make up the budget. Should your proposal be shortlisted, you will be required to complete the budget template at the full proposal stage.
Can we submit an evaluation proposal on maternal health (Midwifery) under the matchmaking call?	There is no DFID programme on maternal health for the matchmaking process. Midwifery is normally under public health, which is not a CEDIL priority theme. Unless the project aim is family planning, the intervention may be excluded.
If an institution is not in a CEDIL priority country but is in a DFID priority country, and goes through the matchmaking process, will it be matchmade with a project that is in a CEDIL priority country or a DFID priority country? Is there a possibility that the institution will be matched with a project in their same country?	Organisations applying for CEDIL funding can be located in any country; they do not have to be located in a DFID or CEDIL priority country. In the matchmaking process, how projects teams are matched to DFID programmes will be determined by a number of factors, including among others: the methodology that the project team is proposing; the thematic areas of interest of the project team; the experience of the project team in working in particular geographical areas.
I assume that when showing initial intent to apply if we are interested in a match-making scheme, we need to nominate which project we need to be matched with. Is this the case? If this is the case, when will the interventions for potential matchmaking be defined and distributed?	In your expression of interest, you need to indicate which thematic areas you would be interested in conducting an evaluation in. The thematic areas of the DFID programmes are listed in section 1 of the guidance note on the matchmaking process, which can be downloaded from <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a> .

## 10. Methodological innovation

Concerning methodological innovation, is it a given that CEDIL is seeking new evaluation approaches that minimize resource requirements for evaluation?	It is not a requirement for evaluations under CEDIL to minimise the resources required to undertake the evaluation, however this is one possible area in which projects may demonstrate the value of the innovation they propose. The main objective is to provide new and innovative methodologies which allow evaluations to be undertaken in areas and contexts where appropriate methods are currently lacking.
---	---

## 11. Programmes of work and project types

My project idea is relevant to more than one Programme of Work. Can I submit it to multiple Programmes of Work? If not, how do I know which programme of work to submit under?	We recognise that there is overlap across our programmes of work and that some projects may fit under more than one, but you should submit your proposal under just one programme of work. Please use your judgement to select the programme of work that is most appropriate.
How much funding is allocated to each Programme of Work?	We expect the majority of funds to be allocated to Programmes of Work 1 and 2, as these allow for

	<p>much larger projects than programme of work 3. However, funds will be allocated according to the quality of the submissions received under each programme, with some consideration of achieving a balanced portfolio. At this point, we have no information to judge whether any of the programmes of work will be more competitive than others.</p>
Does programme 3 on evidence use extend to data and documentation created in impact evaluations?	Yes
Is it a problem to submit an expression of interest/full proposal under a different programme of work to that which was stated in our 'confirmation of intention to submit' form? Equally, is it a problem to submit under a different project type to that which was stated in our 'confirmation of intention to submit form'?	No, this is not a problem.
If I submit a proposal for a large grant (3 years), but it is not selected, will the proposal be considered for the small (1 year) grant?	No, projects will only be considered for the call under which they are submitted.
How 'complex' is a complex intervention? The intervention I have in mind has multiple components. Would this qualify as a complex intervention?	If the intervention has multiple components, it is likely to be considered a complex intervention. To strengthen your proposal, you will need to demonstrate how the evaluation you are proposing will contribute to filling a methodological and/or evidence gap in this area.
Does an intervention that includes interacting components to address one thematic area, e.g. education, qualify as a complex intervention?	Yes
Please can you say more about the criteria of the large-scale projects? Is large based on budget, participants, or geographical areas?	<p>The project sizes are based primarily on monetary value. In addition, each the two project sizes each have two project types allocated to them, and each of the project types have a number of characteristics which are described in the three programme of work call specification documents.</p> <p>Below is a summary of what the large and small projects consist of:</p> <ul style="list-style-type: none"> <li>- Large projects: <ul style="list-style-type: none"> <li>-- Evaluations: Up to £1 million</li> <li>-- Secondary data analysis projects: Up to £300,000</li> </ul> </li> <li>- Small projects: <ul style="list-style-type: none"> <li>-- Evidence synthesis projects: Up to £200,000</li> <li>-- Exploratory projects: Up to £100,000</li> </ul> </li> </ul>
Will a project which makes evidence accessible worldwide (including priority countries) be considered in the small projects programme? This is related to use and usefulness of evidence.	Evidence produced by projects must be useful for one or more of the CEDIL priority countries. If, in addition, the evidence is also useful in other contexts, this is fine.
Is there a reason that exploratory projects aren't being encouraged under the first programme of work?	Exploratory projects are not included in the first programme of work because our priority for complex interventions is on the development of larger scale evaluation or evidence synthesis methods.

Are prospective evaluations eligible only under PoW 1?	Evaluation projects may come under programme of work 1 'evaluating complex interventions' and programme of work 2 'middle range theory'
Under PoW 3, do the projects need to be research about how to make evaluation results more 'actionable' and understandable for decision making, or can they also involve developing and piloting systems/approaches to making results more actionable?	Both types of projects are acceptable under programme of work 3.

## 12. Selection criteria

Can you share information about which funding streams attract most proposals? We need more secondary analysis but also to collect more data. What do you recommend we should go for in case we are eligible?	We are not able to share information about which funding streams are likely to attract most proposals, nor are we able to recommend funding streams to applicants. For information, the funding to be allocated to each programme of work is not fixed at a set amount. We are aiming to achieve a good balance of high-quality projects across the three programmes of work.
It's not clear how lot 3 will be assessed, the criteria provided (CEDIL Selection Criteria document) refers only to large projects. Should we use this as guidance for lot 3 (small projects), if so which criteria (the EoI or full proposal)?	Full proposals submitted under call 2 for small project projects (evidence synthesis and exploratory projects) will be assessed against the criteria for full proposals in section 4 of the selection criteria document.
Can a marking breakdown of the scoring criteria be provided so we can ensure we are giving enough weight to respective sections within the overall word count? This is specifically in relation to accompanying project design documents	We have not assigned specific weightings to the various criteria.
What are the criteria for assessing PIs? Is there a minimum standard to fulfil?	PIs should have the appropriate expertise in both research and management skills to effectively lead the project.

## 13. Southern partnerships

What sufficiently constitutes a 'southern partnership'?	<p>We do not have a specific definition for 'southern partnerships.' Rather, we assert that there are numerous reasons why substantial contribution for southern researchers and evaluators will be essential for projects to deliver the strategic objectives of CEDIL. These include:</p> <ul style="list-style-type: none"> <li>• More in-depth understanding of the complexities of interventions and the contexts in which they are implemented</li> <li>• Greater visibility, access and credibility with southern policy-makers and other stakeholders</li> <li>• Enhanced opportunities for partnerships to build evaluation capacity in countries where this is currently under-developed</li> </ul>
---	---

<p>Must the southern based research partner be based in the same country as the country of focus? For example, we currently work with an organization based in Colombia (world-expert in their field) but the proposed geographic focus for the complex project evaluation will be Pakistan and Tanzania. Would this qualify as a southern partnership?</p>	<p>Southern' researchers can be based in a different country to the focus country/ies for the bid. However, you should provide evidence of their experience, expertise and connections in the focus country/ies for the research.</p>
<p>If the lead organisation is based in Europe, would a bid that partners with southern-based individuals (contracted as consultants) face a disadvantage over those bids which contract with Southern Institutions, or is it just more important that individual researchers are involved and price is competitive?</p>	<p>The important thing is that your team includes members from low- or middle-income countries with experience, expertise and connections in the priority country/ies that your project is focussing on, and that the collaboration is structured to enable genuine and balanced partnerships. Whether these team members are contracted individually or through a southern partner organisation is of less importance. Proposals will not be assessed on price competitiveness.</p>
<p>Would an INGOs country office based in the South be considered as a southern partner?</p>	<p>Yes, offices of international organisations, which are based in low- or middle-income countries can be considered southern partners.</p>
<p>Which countries are considered under "South" is it all developing countries? Or just the countries listed under priority countries?</p>	<p>By 'South', we mean all low- or middle-income countries.</p>

## 14. Team structure

<p>We note the CEDIL requirement for a "PI to be an employee of the lead org". Can we clarify:  a. Do they need to be employed by a university / research institute, or is an affiliation with a university sufficient?  b. Can the PI be employed by a consultancy / NGO / southern think tank as long as they meet the PI criteria (e.g. PhD, publication track record, etc)?</p>	<p>Option B is acceptable.</p>
<p>Can a proposal be submitted jointly by 2 -3 partners working in related projects?</p>	<p>Project teams can consist of more than one organisation; however, the proposal needs to be for a single project. In addition, the project team must be led by one organisation only.</p>
<p>Can teams be made up of researchers of different institutions? Say, some people from a university, others from an international organization etc</p>	<p>Yes, teams can be made up of several organisations. However, there must be only one lead organisation, which is responsible for submitting the proposal and subsequently subcontracting the other organisations and individuals involved.</p>
<p>If the lead applicant is from a registered organisation, can individuals/consultants be included as part of the team? Could costs for their time be included?</p>	<p>Yes, the lead organisation may subcontract other organisations and individuals. And yes, the cost of their time should be included. Please refer to the budget guidelines, which can be downloaded from <a href="https://cedilprogramme.org/funding-opportunities/">https://cedilprogramme.org/funding-opportunities/</a>, for instructions on how to present the different project costs.</p>

## 15. Thematic areas

<p>Is there a strict requirement to propose a project on one or more of the priority themes?</p>	<p>Yes, projects must demonstrate relevance to at least one of the priority themes.</p>
<p>Are agricultural research projects eligible for evaluation?</p>	<p>Yes, if they are relevant to one of the priority thematic areas listed in the CEDIL call overview document</p>
<p>There are many themes discussed in the RFP. Can someone work on themes other than those themes? For instance, agriculture is a priority area set by the government of Pakistan and there have been many interventions to improve agricultural productivity. How would you respond if someone is planning to evaluate the agriculture sector?</p>	<p>Your proposal should demonstrate how your project relates to one of the listed themes. For example, agricultural productivity could be linked to economic development, sustainable resource management or nutrition.</p>